

**DEPARTMENT OF THE ARMY
U.S. ARMY CORPS OF ENGINEERS EUROPE DISTRICT
HUMAN RESOURCES OFFICE
APO AE 09096**

VACANCY ANNOUNCEMENT

ANNOUNCEMENT NO: E-17-98

OPENING DATE: 19 JUNE 1998

FIRST CUT-OFF: 2 JULY 1998

CLOSING DATE: 31 DECEMBER

1998

POSITION: ENVIRONMENTAL PROTECTION SPECIALIST, GS-028-11 (TEMPORARY NOT TO EXCEED ONE YEAR) ONE OR MORE POSITIONS

SALARY: \$36,609 - \$47,587 PER ANNUM

LOCATION: U.S. ARMY CORPS OF ENGINEERS, EUROPE DISTRICT, PLANNING AND ENVIRONMENTAL BRANCH, WIESBADEN, GERMANY

POINT OF CONTACT: EFFIE WOODRUFF, DSN 336-2715 OR COMMERCIAL 0611-816-2715

AREA OF CONSIDERATION: ALL U.S. CITIZEN CIVILIANS IN THE WIESBADEN COMMUTING AREA.

SUMMARY OF DUTIES: Investigates, develops and executes studies and projects in response to a wide range of environmental issues such as hazardous material management, spill prevention and recovery for hazardous materials/waste, groundwater/soil contamination, landfill management, halon banking, asbestos management, radon surveys, noise abatement and natural resources management, etc. Provides technical assistance to District personnel, etc., on matters arising in the interpretation and implementation of environmental policies and procedures, environmental laws and regulations and funded and nonfunded projects. Responsible for the preparation, negotiation and administration of A-E contracts for environmental studies and remediation projects throughout Europe. Monitors new developments in the field of environmental preservation and remediation made by other agencies and private industry. Performs other duties as assigned.

(SOME POSITION MAY REQUIRE UP TO 50% OF TIME BE IN TRAVEL STATUS)

MINIMUM QUALIFICATION REQUIREMENTS: Applicants must have one year of specialized experience at least equivalent to the GS-9 grade level.

SPECIALIZED EXPERIENCE: Experience which has equipped the applicant with the particular knowledge, skills and abilities to successfully perform duties of the position and which is typically in or related to the position to be filled. To be creditable, specialized experience must have been at least equivalent to the next lower grade level in the normal line of progression in the organization.

QUALITY OF EXPERIENCE: Applicants must have had progressively responsible experience of a scope and quality sufficient to demonstrate conclusively the ability to handle the duties of the position.

SUBSTITUTION OF EDUCATION FOR EXPERIENCE: Three full academic years of progressively higher level graduate education or a master's or equivalent graduate degree or LL.B. or J.D.

SUPPLEMENTAL EXPERIENCE STATEMENT: It is mandatory that the applicant address the knowledge, skills, and abilities (KSA's) which are listed below. Applicants are encouraged to use separate sheet of plain paper to describe their experience, education, and training which demonstrates possession of the knowledge, skills, and abilities required for successful performance of the duties of this position. The applicant's supplemental experience statement is not used to determine minimum qualification requirements.

THE DEPARTMENT OF THE ARMY IS AN EQUAL OPPORTUNITY EMPLOYER

1. Knowledge of and experience in a range of environmental protection concepts, principles and practices .
2. Knowledge of disciplines related to the physical and biological sciences.
3. Ability to display tact, diplomacy and technical competence.
4. Ability to plan and implement innovative approaches to solve problems.
5. Ability to communicate effectively both orally and in writing.

REPROMOTION CONSIDERATION: DOD candidates who have been demoted from this or a higher grade without personal cause will be given consideration for repromotion to position. Candidates who believe they are entitled to such consideration should forward a description of the circumstances with their application. Consideration of candidates for repromotion will precede efforts to fill the position by competitive procedures.

All MALE applicants born after December 31, 1959 who are between the ages of 18 and 26 are required to complete a certification document to confirm their Selective Service registration status. If this applicable to you, please contact this office for appropriate form.

HOW TO APPLY: Submit the following to the address below:

(1) SF 171, APPLICATION FOR FEDERAL EMPLOYMENT; OF 612, OPTIONAL APPLICATION FOR FEDERAL EMPLOYMENT; or a resume or written format of your choice. If you submit a resume or optional format, you must ensure that the information required in OF 510, APPLYING FOR A FEDERAL JOB, is provided. Contact your servicing Human Resources Office for a copy of OF 510.

(2) On plain paper, please describe any training, education, work experience, or other activities which demonstrate the degree to which you possess each KSA. Please sign and date each supplemental sheet. Providing this information is mandatory. Failure to provide will result in no further consideration.

(3) SUPERVISORY EVALUATION JOB RELATED FACTORS: This form is designed to elicit specific rating from your supervisor on the highly qualifying criteria. You MUST submit this appraisal in order to be considered. Exceptions will be made for applicants not currently employed or applicants who do not have a supervisor available to complete a rating. In such cases, applicants MUST submit an explanation for the lack of an appraisal.

(4) OPM Form 79-2, (Background Survey Questionnaire) You are requested to complete and submit this form with your application. Completion is voluntary, and personnel selections are not made based on this information.

(5) SF-50, Notification of Personnel Action, if you are not employed by this activity. This is used as proof of status of current or last appointment and MUST be submitted.

(6) Most recent annual Employee Performance Appraisal.

EQUAL EMPLOYMENT OPPORTUNITY: Evaluation of qualifications and consideration for placement will be made on a fair and equitable basis without regard to race, religion, color, lawful political or other affiliation, marital status, sex, age, national origin or physical handicap provided such handicap does not preclude performance of required duties.

PRIVACY ACT REQUIREMENTS (P.L. 93-579): The forms referenced in this announcement are used to determine candidates' qualifications for the position and are authorized under 5 U.S.C. 3302 and 3361. The social security number is not required for this purpose and may be deleted from the form.

SUBMIT APPLICATION TO THE HUMAN RESOURCES OFFICE, U.S. ARMY CORPS OF ENGINEERS, EUROPE DISTRICT, ROOM 700, AMELIA EARHART OFFICE CENTER, KONRAD ADENAUER RING 39, WIESBADEN, GERMANY, IN SUFFICIENT TIME TO REACH THIS OFFICE NO LATER THAN CLOSING DATE OF THIS ANNOUNCEMENT.

SUPERVISORY EVALUATION JOB RELATED FACTORS

SUBMISSION OF THE SUPERVISORY EVALUATION OF JOB/RELATED FACTORS IS REQUIRED FOR CURRENT FEDERAL EMPLOYEES APPLYING FOR PROMOTION OPPORTUNITY. (Employees who have relocated and cannot meet this requirement must indicate so below.)

METHOD OF EVALUATION: Applicants first will be evaluated to assure that they meet minimum qualifications eligibility requirements established by OPM, and that they satisfy any selective factors or conditions of employment required in the job. Applicants who meet all the requirements will be evaluated further in terms of job related knowledge, skills, and abilities, to determine the best qualified candidates for referral to the selecting supervisor.

PLEASE CIRCLE APPROPRIATE NUMBER TO INDICATE LEVEL OF PERFORMANCE

4 = Superior 3 = Highly Successful 2 = Fully Successful 1 = Marginal 0 = Unable to Appraise

EVALUATION FACTORS:

LEVEL OF PERFORMANCE:

- | | | | | | |
|--|----------|----------|----------|----------|----------|
| 1. Knowledge of and experience in range of environmental protection concepts, principles and Practices. | 4 | 3 | 2 | 1 | 0 |
| 2. Knowledge of disciplines related to the physical And biological sciences. | 4 | 3 | 2 | 1 | 0 |
| 3. Ability to display tact, diplomacy and technical Competence. | 4 | 3 | 2 | 1 | 0 |
| 4. Ability to plan and implement innovative approaches to solve problems. | 4 | 3 | 2 | 1 | 0 |
| 5. Ability to communicate effectively both orally And in writing. | 4 | 3 | 2 | 1 | 0 |

SUPERVISOR'S SIGNATURE

DATE _____

I CERTIFY THAT MY MOST RECENT PERFORMANCE APPRAISAL IS AT LEAST SUCCESSFUL.

APPLICANT'S PRINTED NAME	AND	SIGNATURE	DATE